

WHAT ARE YOU WAITING FOR?

CHILDREN'S MINISTRY COORDINATOR

**Banchory West Church,
Aberdeenshire
Part-Time (10-15 hours
negotiable)**

Passionate about working with children and young people?

We are looking for a Children's Ministry coordinator to join our ministry team.

We aim to grow disciples and be a blessing in our community.

Application by Cover Letter and CV. Please include why you are applying for this role, and the contact details of two referees.

Closing Date: Friday 10th April 2026

(There is a genuine occupational requirement (GOR) that the post holder is a Christian)

Enquiries to:

tony@banchorywestchurch.com

Banchory West Church

Scottish Charity No. SC003306 WWW.BANCHORYWESTCHURCH.COM



CHILDREN'S MINISTRY COORDINATOR
Banchory West Church

1. Taking a lead in the support and development of our intergenerational children, families and carers ministry, that seeks to disciple all generations.
2. Taking a lead in the team of Junior Church and Children's Ministry volunteers, maintaining vision, while developing recruitment and providing resources. Sunday morning offers a key focus for ministry and outreach opportunities to children, and their family or carers, while other opportunities during the week are desirable if capacity allows.
3. Working with the Minister, Youth coordinator, Administrator, Church Teams and the Kirk Session to support and enable intergenerational ministry, outreach and discipleship in the community, including schools.
4. Offering an appropriate level of pastoral support to families and carers, always with the support of others in the church.
5. Adhering to all relevant health and safety and safeguarding requirements for all activities undertaken. Working closely with the Safeguarding Co-ordinator when recruiting new helpers
6. Attending relevant training and development opportunities as they arise. Attending relevant training as required for legislative purposes in order to ensure that good working practices and knowledge are maintained.
7. Attending Sunday worship and participating in services.
8. Providing input and offering guidance to the Kirk Session on issues regarding the integration of younger generations in the wider congregation and presenting progress reports when requested to do so by the Kirk Session.
9. Meeting regularly with the Minister and other appropriate staff.
10. Such additional or other duties as may be reasonably requested by the Employer from time to time.

Person Specification

The successful candidate will have:

- Experience in children, youth and families work, with a focus on missional engagement.
- Knowledge and understanding of how to communicate the Christian faith to young people with enthusiasm and authenticity.

- Ability to communicate effectively using strong interpersonal and written communications skills.
- Excellent planning and organisational skills.
- Ability to build and maintain effective working relationships with individuals of all ages
- Ability to engage with people who have little or no church connection.
- Understanding of the issues that affect children and families in the area and the ability to relate to them.
- Experience of recruiting, supporting and motivating volunteers.
- Strong digital skills including social media.
- Ability to enthuse others with a positive can-do attitude.
- Proven ability to work collaboratively with colleagues and contribute to effective team working and leading when required.
- Ability to work autonomously and use own initiative, while maintaining accountability and good communication channels.
- Ability to think creatively and have the confidence to suggest new ideas
- Approachable with ability to relate appropriately.
- On-going commitment to continuing professional development including willingness to work towards qualification and accredited training.

It is also desirable, however not essential that the candidate have:

- Knowledge and understanding of safer recruitment.
- Experience of working in partnership with schools
- Training in theology or can demonstrate significant, relevant, and recent experience in this area.